



REGION I RHSOC MEETING
Thursday, January 26, 2017 – 1:00 p.m.
Meramec Regional Planning Commission
4 Industrial Drive ~ St. James, MO

MINUTES

PLEDGE OF ALLEGIANCE:

Chairman Tabitha Stanfast led the committee in reciting the Pledge of Allegiance and began the meeting at 1:06 p.m.

COMMITTEE MEMBERS PRESENT:

James Morgan (A), Larry Flesher (P), Adam Birdsong (P), Linda Kerr (A), Joe Price (P), Randy Rowe (A), Deborah Baker (P), Dan Cordova (A), Deb Halinar (P), Ron Smith (P), Darrell Skiles (P), Gary Hicks (P), and Tabitha Stanfast (A).

COMMITTEE MEMBERS ABSENT:

Don Good (A), Israel Doba (A), Adam Birdsong (A), Lyle Thomas (P), Scott Cason (P), Keith Steelman (P), Ron Long (P), Darrell Skiles (A), Tony Floyd (A), Bryan Lambeth (P), Linda Kerr (A), Michael Keen (P), Doug Yurecko (A), Joe Price (P), David Sewell (A), Brad Armstrong (P), and Merlyn Johnson (P).

STAFF AND GUESTS PRESENT:

Tammy Snodgrass, Anne Freand, Caitlin Jones, and Linda Carroll (MRPC), Michelle Branson (OHS), Kevin Virgin (OHS/SEMA), Brian Courtney (MoDPS/MOSWIN), and Nick Pappas (Crocker Police Department), Brett Hendrix (SEMA), Darwin Boston (Red Cross) and Tom Charrette (MOSWIN).

MOTION TO ACCEPT AGENDA:

Randy Rowe made a motion to approve agenda of the January 26, 2017, HSOC meeting; seconded by Debbie Halinar. The motion carried.

MOTION TO ACCEPT MINUTES:

There were three corrections to the minutes and James Morgan made a motion to approve the October 26, 2016 minutes with those corrections; seconded by Larry Flesher. The motion carried.

OHS Updates/HSAC Other Initiatives:

Michelle Branson, with Homeland Security, reported that the 180 day spending plan is due March 1, 2017 and that any changes are due in the web grant system by June 1, 2017. She also reminded members that claims are due in the office within six months of the invoice date.

She informed members that with the M&A work plan, the RPC gets 5% of the overall award for M&A activities. The work plan project is awarded at the HSOC level and is \$20,000.

Ms. Branson provided an anticipated timeline for the FY17 grant cycle. If received in February, as in past years, the workshop would be held in March with applications being due in April. She also noted that it is the responsibility of the chair of each discipline to distribute grant information to everyone in their discipline within the region.

Ms. Branson stated that OHS will be monitoring deployable assets. They will be looking at equipment and paperwork, making sure that everything is tagged, that proper logs are being kept, and that the equipment is ready to deploy. Brian Courtney, with MoDPS, added that monitoring is important so that when a call comes in during a state of emergency, personnel staffing the State Emergency Operation Center know what deployable resources are available and where they are located.

AG UPDATE:

No report.

DNR UPDATE:

No report.

INTEROPERABLE COMMUNICATIONS UPDATE:

Brian Courtney with MOSWIN reported that this year is the fourth year of MOSWIN going live and that there is now mobile coverage on 95% of accessible roads. He noted that they started out with seven agencies and about 200 radios in the MOSWIN system. Currently there are 160 full-time and there are about 30 in the pipeline. The number of agencies with day-to-day access has grown to 1200 with access to 35,000 radios. Originally there were 71 VHF sites and that number has increased to 700 plus there are eight more that are in construction now. He added that if anyone has radios that are wide area deployable, they need to get them programmed so they are ready to go.

With the lifecycle of a MOSWIN radio being eight to 10 years, Mr. Courtney strongly encouraged members to engage with DPS with regards to the next step in the buying schedule for new radios.

Members were informed that MOSWIN training is available and will include how to initiate interoperability, when to use it, and will be given a policy on how to use it. There is a regional pursuit plan in the works in another region and he said that he would like to see Region I develop this type of policy as well. Ms. Snodgrass noted that there was regional interoperable plan created a few years ago and inquired as to using it. Mr. Courtney indicated that the plan was created before MOSWIN and is outdated; however, the plan could be a starting point for creating a new one. The committee asked about getting a template to assist in the creation of the plan and he stated that he would provide Region I with all the materials needed to get started. He also pointed out that the committee should take a good look at procedures for on-the-fly events as opposed to planned events.

Tom Charette gave a brief update on FirstNet. He noted that there was an issue with a bidder in the FirstNet RFP process so that has slowed down the state plan. FirstNet plans to involve as broad a group of public safety and first responders in the review process and more information on how that will occur will be provided later this year once we get closer to receiving the plan. Mr. Charette reminded members that the MO DPS FirstNet newsletter went out the first week of January and if you didn't receive it or haven't yet signed up to receive it and would like to, members should contact the MOSWIN office.

Mr. Charette also mentioned that in November, a company had announced that they were doing a FirstNet demo network in Sedalia. He stressed that this was a private company and was not a FirstNet network and has no connection to FirstNet. He went on to clarify that there is only one nationwide public safety broadband network.

MASS CARE/EMERGENCY HUMAN SERVICES:

No report.

MO STATE MUTUAL AID UPDATE:

Matt Luetkemeyer reminded members that Fire Department registrations are due March 1, 2017. National Fire Reporting System training is being scheduled and he requested that any interested departments contact him.

Mr. Luetkemeyer reported that the first all hazards effort is about 95% completed and they are looking to add new members.

It was noted that in 2018 there would be a New Madrid exercise held to assure that everything is in place in the event a quake would occur along this fault.

SEMA REGION I AREA COORDINATOR UPDATES:

Brett Hendrix spoke briefly on emergency efforts during the recent ice storm. He reported that they worked with both local and state emergency managers and were extremely proactive and had shelters on standby. The backup generators were ready and were in locations where they would likely be needed. The highlight was the utilization of the web EOC system during this event. It's use had been sporadic in the past.

Mr. Hendrix reminded members that the next stakeholders meeting would be held on March 2, 2017 from 10:00 a.m. to noon at the Rolla Courthouse. Following the meeting, there will be a web EOC refresher training.

RHSOC OLD BUSINESS

Anne Freand went over the financials and project updates. Fund balances were reported as follows:

- FY2014 - \$0 balance
- FY2015 – just over \$34,000
- FY2016 – approximately 26% spent

Ms. Freand noted that she is working with Rolla to close out the FY15 funds.

There was a discussion on radio requirements for grant purposes (single vs. dual band). The topic came up due to a question from the Sullivan Fire Department with regards to the grant funding they received. They originally had requested two dual band radios but weren't awarded full funding so they were asking to purchase two VHF radios instead. The application didn't specifically state dual band. It was noted that single band radios can be upgraded to dual for about \$1000.

Ron Smith made a motion to grant the one dual band to the Sullivan Fire Department; Randy Rowe seconded. The motion carried. Larry Flesher, Sullivan Fire Department, abstained.

Ron Smith made a motion that radio purchases with RSOC funds are required to be dual band and be a deployable asset. James Morgan seconded. The motion carried.

Members received copies of the revised bylaws and it was noted that the only change was to state that no one shall be a voting member of more than one discipline. Ron Smith made a motion to accept the bylaws as presented; Larry Flesher seconded. The motion carried.

Ryan Dunwoody spoke about the badging system. He stated that the system was up and running and passed around a sample that meets state requirements. Mr. Dunwoody said that the mobile ID system is no longer working and is in fact outdated. Dan Cordova asked about barcodes on the badges. Mr. Dunwoody indicated that the barcoding capability on our system isn't working and added that barcodes are not required by the state. Software options run about \$900 a month for fees and portable options would be about \$1200 per month plus fees. It was noted by Tammy Snodgrass that we can provide badges, but there would be no data (credentials, department information, etc.) attached to it.

Bret Hedrix noted that Mike Hubert with SEMA is working with a statewide group and they are getting close to a working system. Ms. Snodgrass suggested continuing to do what we able to at this point until we see what the state comes out with.

RHSOC NEW BUSINESS:

Anne Freand indicated that she has reached out to Scott Davis. With new leadership at the state level, in DPS and Homeland Security, THIRA has been put on hold until all working parts on all levels get decided. She added that she hopes to be able to bring more information to the committee later this spring. It was also noted that the new system will likely be more user-friendly.

Tammy Snodgrass informed the committee that OHS has a local monitoring policy for our grantees that is based on the state policy. Grantees will monitored to make sure that they are meeting everything in their Memorandum of Understanding and are doing what they said they would do (i.e. keeping it insured, in good condition, etc.).

Michelle Branson with OHS, added that they would also be looking to see if the grantee is following requirements on the grant application process. She added that the equipment is still state/federal property until the value is less than \$100 and then it must be decommissioned. If the value is over \$5000, the money goes back to the federal government. Ms. Branson noted that any MOU's, even if already signed) stating that after five years the equipment belongs to the region, are incorrect. Any equipment they still have must be returned to the federal government if there is still value to and the region no longer has a need for it.

Ms. Snodgrass noted that she will change the documents that refer to the five year time limit when working on the annual compliance survey. Ms. Freand indicated that she would look over the regional inventory, both deployable and non-deployable) and provide copies to the group.

Ms. Snodgrass informed the group that in December the American Red Cross contacted here regarding replacing the old style cots in the mass care trailers with newer cots. There was a question as to whether or not the cots could be donated to the Boy Scouts. The state suggested asking Emergency Medical Directors in our area or around the state if they would have a need for any of the old cots. Ms. Freand stated there were about 200 cots available to donate and that there are still about 100 of those available.

Ms. Freand also passed out conflict of interest forms for members to sign.

Ms. Stanfast presented a certificate of appreciation to James Morgan of Crocker for his service to the committee. This was his last meeting as he will be moving out of state.

SCHEDULE MEETING DATES AND DEADLINES:

April 20, 2017
July 20, 2017

All meeting times will be 1:00 p.m.

ADJOURN

Debbie Halinar made a motion to adjourn; Joe Price seconded the motion. The motion carried.

The meeting adjourned at 2:55 p.m.

Chair, Tabitha Stanfast

Date

Attest

Date