

**MRPC MOBILITY MANAGEMENT ADVISORY GROUP
MEETING MINUTES**

February 14, 2017 at 3:00 p.m.
4 Industrial Drive, St. James, MO.

Present: Wayne Houtman (State of Missouri – Division of Workforce Development), Trudy Matlock (Department of Mental Health, Division of Developmental Disabilities, Rolla Satellite Office), Don Brackhahn (MRPC – Representative for aging), Jack Heusted (OATS, Inc.), Alan Galindo (CWIB), Kenneth Sego (Disabled America Veterans, Cuba Office), Dave Dudenhoeffer (Osage County Commissioner), Susan Steinbeck (Gasconade County Special Services), Darin Pryor (City of Rolla), Scott Schaffer (Central Missouri Area Agency on Aging), Brett Hartley (Your Community Health Center).

Staff Present: Samantha Maddison, Mobility Coordinator, Kelly Sink-Blair, Planning Department Manager, Anne Freand, Senior Community Development Specialist, Caitlin Jones, Communications/Marketing Coordinator

1. **Call to Order:** In the absence of the chair and vice-chairman, Samantha Maddison, Mobility Coordinator, called the meeting to order at 3:04 p.m.
2. **Appointment of Vice-Chairman:** Current chairman, Amy Heyer, informed the group that she would be stepping down from her position, effective immediately. This vacancy moved current vice-chairman, Harold Selby, to the position of chairman. Don Brackhahn nominated Trudy Matlock for the position of vice-chairman. The nomination was seconded by Jack Heusted. After no discussion, the advisory group voted and the nomination was approved.
3. **Introductions:** Newly elected vice-chairman, Trudy Matlock, asked each member of the group to introduce themselves and state what county or entity they represented.
4. **Approval of Minutes:** Reviewed meeting minutes of January 10, 2017. Motion was made by Don Brackhahn, seconded by Jack Heusted to approve the minutes. Motion carried.
5. **Business/Reports:**
 - A. **Client/Ridership/Transportation Provider/Program Promotional Activities Update:** Mobility Coordinator updated the group on the Mobility Management Progress Report. The report shows 20 total calls were received for the MORIDES program during the month of January. A handout of this report was given to each member. Samantha discussed the MORIDES – Meramec, Mobility Management Program at 19 locations during the month of January in the counties of Dent, Gasconade, Phelps, and Pulaski. A handout was provided to the group showing the MORIDES statistics. The MORIDES website has 7,227 visits during the month of January.
 - B. **Grants & Fundraisers:** Kelly Sink-Blair provided an update on grant and fundraiser activity. Kelly informed the group that we are still waiting to hear back about the application for the Coover Charitable Foundation Grant.

- C. **Mobility Voucher Program (MVP):** Mobility coordinator presented all applications that had been submitted to the Mobility Voucher Program for review and approval. Three applications were reviewed by the group. Don Brackhahn moved to approve the application for OATS, Inc. with a second from Dave Dudenhoeffer. Motion carried. Jack Heusted moved to approve the application for Next Generation Taxi and Don Brackhahn seconded. Motion passed. After discussion, Susan Steinbeck moved to approve the application for Ability Express, Inc. and Wayne Houtman seconded the motion. Motion was approved and will take effect once a copy of the application is presented in blue ink.
6. **Public Transit-Human Service Transportation Coordination Plan:** Anne Freand updated the group on the plan and how she plans to integrate this group in the months to come for this update.
7. **Items of Interest:**
- A. Samantha Maddison informed the group that the Poverty Simulation scheduled for February 15, 2017 was cancelled due not having enough participants.
 - B. The next MMAG meeting will be Tuesday March 14, 2017 at 11:00 a.m.
 - C. Future Meetings:
Tuesday April 11, 2017 at 3:00 p.m.
8. **Adjournment:** Motion was made by Don Brackhahn, seconded by Wayne Houtman for the meeting to be adjourned. Meeting was adjourned at 4:35 p.m.

The Board Minutes were approved on: _____, 2017 _____
Harold Selby, Chairman