

**DATE:** March 2, 2017  
**TO:** MRPC Board of Commissioners  
**FROM:** Ray Schwartze, Chairman  
**SUBJECT:** Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, March 9, 2017, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... Phelps County PHA (Small Conference Room)  
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)  
6:00 p.m..... Operations Committee (Large Conference Room - East Side)  
6:00 p.m..... Planning Committee (Large Conference Room – West Side)  
7:00 p.m..... Dinner  
7:30 p.m..... MRPC (Large Conference Room)

**Agenda**

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – Feb. 16, 2017
- b. Local Review  
None
- c. Statewide Grant Applications
  1. Missouri Department of Public Safety, Jefferson City, MO  
16.525 – Juvenile Justice and Delinquency Prevention Allocation to States  
Missouri FY2017 OJJDP Title II Formula Grant Program  
Federal: \$721,826  
State: \$72,183  
Total: \$794,009

2. State of Missouri, Jefferson City, MO  
93.898 – Cancer Prevention and Control Programs for State, Territorial and Tribal Organizations  
Federal: \$5,735,032  
State: \$500,000  
Local: \$1,638,555  
Total: \$7,873,587

d. Contracts

- SEMA/Washington County Hazard Mitigation Plan  
Permission is requested for MRPC’s chairman and/or executive director to enter into a technical assistant contract with SEMA to review and update the Washington County Hazard Mitigation Plan, and to sign all documents associated with this contract.
- SEMA/Osage County Hazard Mitigation Plan  
Permission is requested for MRPC’s chairman and/or executive director to enter into a technical assistant contract with SEMA to review and update the Osage County Hazard Mitigation Plan, and to sign all documents associated with this contract.
- SEMA/Crawford County Hazard Mitigation Plan  
Permission is requested for MRPC’s chairman and/or executive director to enter into a technical assistant contract with SEMA to review and update the Crawford County Hazard Mitigation Plan, and to sign all documents associated with this contract.
- City of Cuba  
Permission is requested for MRPC’s chairman and/or executive director to enter into a contract to provide technical assistance for preparation of the Missouri Development Finance Board Tax Credit Application for the City of Cuba, and for MRPC chairman and/or executive director to sign any necessary documents.
- Pulaski County Sheltered Workshop  
Permission is requested for MRPC’s chairman and/or executive director to enter into a contract to provide technical assistance for a Community Development Block Grant for the Pulaski County Sheltered Workshop, and for MRPC chairman and/or executive director to sign any necessary documents.
- Missouri Association of Councils of Governments Agreement for Statewide Coordination of Hazard Mitigation Planning  
Permission is requested to sign an agreement with the Missouri Association of Councils of Government for the purpose of updating hazard mitigation plan for Washington County and to sign all documents associated with this agreement.
- Missouri Association of Councils of Governments Agreement for Statewide Coordination of Hazard Mitigation Planning  
Permission is requested to sign an agreement with the Missouri Association of Councils of Government for the purpose of updating hazard mitigation plan for Osage County and to sign all documents associated with this agreement.

- Missouri Association of Councils of Governments Agreement for Statewide Coordination of Hazard Mitigation Planning

Permission is requested to sign an agreement with the Missouri Association of Councils of Government for the purpose of updating hazard mitigation plan for Crawford County and to sign all documents associated with this agreement.

- e. Contracts for Professional Services

Permission is requested to approve the contract renewal for professional services between Meramec Regional Planning Commission and Meramec Regional Development Corporation for the purposes of the Small Business Administration's loan programs for the period beginning on July 1, 2017 through June 30, 2018.

**4. Presentation: Alexandra Blackwell, Executive Director, Central Region Workforce Investment Board, Rolla, MO**

Ms. Blackwell will discuss changes within Central Region Workforce Investment Board due to federal legislation; provide workforce stats on MRPC eight counties and discuss workforce development programs offered through CWIB.

**5. Board and Committee Reports:**

- a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. The external relations committee is recommending the formal adoption of bylaws changes that were presented at the February meeting. Committee members will be presented with a draft of the Request for Proposals for the location of the annual dinner for review and approval. Also under discussion will be the at-large position for-profit for Dent County that is still vacant. Staff will provide an update on legislation currently being considered that is of interest to local governments. *The committee will need to review any nominations received for the at-large positions and present to the board for approval.*

- b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending February 28, 2017. Committee members will review a comparison of audit bids received and conduct scheduled interviews with audit firms. *Committee vote needed on the financials and on audit firm interviews.*

- c. **Planning Committee:** James Morgan, chairman

The Planning Committee will meet at 6:00 p.m. and will hear presentations from MRPC staff members Maria Bancroft, Shawn Arbogast and Ryan Dunwoody. Ms. Bancroft will update the committee on the loan programs offered by MRPC and the opportunities for local governments to access funds. Ms. Arbogast, Mobility Coordinator, will speak about her role with MRPC and the MO rides program. Mr. Dunwoody, will present on environmental reports. He will discuss what kind of data they include, what kind of grants requires them, etc. T.R. Dudley will give an update on Potosi's housing coalition and its newly approved involvement with the Supportive Housing Institute. Staff and committee members will recognize

Mayor James Morgan, Crocker, for his service to the Planning Committee and the Meramec Region.

- d. **Housing Advisory Board:** Leo Sanders, chairman  
Leo Sanders will report on housing activities.
- e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.  
No report will be given.
- f. **Environmental:** Tammy Snodgrass, Assistant Director  
  
Tammy Snodgrass will report on solid waste activities.
- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.  
  
Kraig Bone will report on MREPC activities.
- h. **Business Loans:** Marla Stevenson, at-large representative for banking.  
  
Marla Stevenson will report on business loan activities.
- i. **Workforce Development:** T.R. Dudley  
  
T.R. Dudley will report on workforce development activities.
- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman  
  
Marvin Wright will provide a report of the MCEC conference call meeting.
- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director  
  
Bonnie Prigge will report on MRCF activities.
- l. **Chairman and Director's Report:**  
  
Ray Schwartze and Bonnie Prigge will report on issues of interest.

**6. Adjourn**

**7. Informational Agenda**

**Contracts signed by the Executive director as amount was under the \$3,000 threshold:**

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass— solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.