

DATE: April 4, 2017
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, April 13, 2017, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... TAC (Large Conference Room)
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – Mar. 9, 2017
- b. Local Review
 1. Missouri Incutech Foundation, Rolla, MO
10.351 – Rural Business Development Grant
Beef – The New Breakfast Meat
Federal: \$35,000
Other: \$30,000
Total: \$65,000
 2. Leonard Wood Institute, Fort Leonard Wood, MO
10.172 – Local Food Promotion Program
Increasing Consumption and Profitability of Small Farms and Ranches Through Direct Sales to Large Government Institutions
Federal: \$91,804.32

Applicant: \$23,000
Total: \$114,804.32

3. Meramec Regional Planning Commission, St. James, MO
10.172 – Local Food Promotion Program
Show-Me Local: Meramec Region Naturally Meramec Consortium Food Hub
Feasibility Study
Federal: \$25,000
Applicant: \$8,333.33
Total: \$33,333.33
 4. Meramec Regional Planning Commission, St. James, MO
10.168 – Farmers’ Market and Local Food Promotion
Show-Me Local: Naturally Meramec Consortium Training and Technical
Assistance
Federal: \$425,000
Total: \$425,000
- c. Statewide Grant Applications
1. Missouri Department of Natural Resources, Jefferson City, MO
15.252 – Abandoned Mine Land Reclamation (AMLR)
FFY2017 Abandoned Mine Land Grant Application
Federal: \$3,000,000
Total: \$3,000,000
 4. Missouri Department of Economic Development, Jefferson City, MO
11.307 – Economic Adjustment Assistance
Development of a Nuclear and Commercial Power Generation Supply Chain in St.
Louis MSA
Federal: \$2,843,810
Applicant: \$3,059,991
Total: \$5,903,801
 5. Missouri Department of Natural Resources, Jefferson City, MO
66.817 – State and Tribal Response Program Grants
Missouri’s Statewide Response Program
Federal: \$1,000,000
Total: \$1,000,000

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

- d. Contracts
- SEMA/Dent County Hazard Mitigation Plan
Permission is requested for MRPC’s chairman and/or executive director to enter into a technical assistant contract with SEMA to develop the Dent County Hazard Mitigation Plan, and to sign all documents associated with this contract.

4. **Presentation: Keith Strassner, Karen Leatherman and Travin Shelton, Small Business and Technology Development Center, Missouri S&T**

Keith Strassner, Karen Leatherman and Travin Shelton will provide information on the business and economic outlook for our region and will share results from a recent business needs survey and other business challenges affecting our communities.

5. **Board and Committee Reports:**

a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. Staff will provide a brief report on the NADO conference in Washington, D.C. The committee will remind the full board that the RFP for the annual dinner is due by May 2, 2017. Members will be provided with a draft of the award nomination form for review. The committee will discuss the nomination process for the slate of officers for MRPC and MRB as well as discuss any interest expressed by board members and will develop a tentative slate of officers for the May election. Appointment of at-large commissioners whose terms are expiring will also be discussed. Also to be discussed is a waiver of membership dues for the City of Argyle. There is still an at-large position to be filled for for-profit for Dent County and staff will provide an update on legislation currently being considered that is of interest to local governments. *The committee will need to decide whether or not to recommend waiving the dues for the City of Argyle and take it to the full board for a vote. Any nominations received for the at-large for-profit for Dent County will need to be reviewed and presented to the full board for approval.*

b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending March 31, 2017. March Operations Committee minutes will also be presented for approval. Committee members will also discuss common fiscal issues in their respective local governments. *Committee vote needed on the financials and March committee minutes.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. to nominate and vote on a new Vice-Chair. Jason Shenefield, PCRMC, will speak about planning topics currently affecting the healthcare industry. Samantha Maddison, MRPC, will provide the committee with an update on workforce development and current partnerships with Dr. Sean Siebert. Anne Freand, MRPC, will provide an update on the recent CEDS Advisory Committee meeting and will also review agendas for upcoming meetings.

d. **Housing Advisory Board:** Leo Sanders, chairman
No report will be given.

e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.

John Casey will report on transportation activities. The TAC will meet at 4 p.m., prior to MRPC.

- f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Marla Stevenson, at-large representative for banking.

Marla Stevenson will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC meeting.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report:**

Ray Schwartze and Bonnie Prigge will report on issues of interest.

6. **Adjourn**

7. **Informational Agenda**

Contracts signed by the Executive director as amount was under the \$3,000 threshold:

- City of Steelville, MO

March 23, 2017: MRPC Executive Director entered into a contract to perform a housing inspection for the city of Steelville, MO.

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.