

DATE: May 4, 2017
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, May 11, 2017, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... PHA (Small Conference Room)
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – April 13, 2017
- b. Local Review
None
- c. Statewide Grant Applications
None

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

- d. **Contracts**
 - **Council for a Healthy Dent County**

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with Council for a Healthy Dent County for application preparation for a grant to build a new gym and community center, and to sign all documents associated with this contract.
 - **Washington County IDA**

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with Washington County IDA for development of an Economic Development Grant Application and Guidelines, and to sign all documents associated with this contract.

4. Presentation: Luke Holt Schneider: Manager of Rural Development for the Missouri Department of Economic Development

This is a newly created office within the Department of Economic Development, having been in operation about one year. Luke will share information of the purpose of the office and some of the initiatives he is working on.

5. Board and Committee Reports:

- a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. Committee will review submitted proposals and make a recommendation to the full board for the location of the 2017 annual dinner. Staff will share the planning schedule. Award nomination forms have been distributed and nominations will be reviewed at the June meeting. The board should be reminded to get their nominations in by the deadline - June 1, 2017. Slate of officers for MRPC and MRB will be finalized and presented to the full board for a vote. At-large vacancies will be discussed. Staff will provide an update on legislation of interest to local governments. Committee will discuss recent flooding and share information. Staff is gathering information on potential hazard mitigation projects in the region. *Any nominations received will need to be reviewed and presented to the full board for approval.*

- b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending April 30, 2017. March Operations Committee minutes will also be presented for approval. MRPC/MRB FY17-18 draft budget and MRPC/MRDC-RLF and IRP FY 17-18 draft program budgets will be presented. *Committee vote needed on the financials and April committee minutes.*

- c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. and will hear from Robert Parsons about issues currently affect the agriculture industry as it relates to the CEDS and

our region. Maria Bancroft, MRPC, will provide an update on Give Ozarks and MRCF and will discuss how the Meramec region is positively impacted.

- d. **Housing Advisory Board:** Leo Sanders, chairman

Leo Sanders will report on Housing Advisory Board activities.

- e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.

No report will be given.

- f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Marla Stevenson, at-large representative for banking.

Marla Stevenson will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC meeting.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report:**

Ray Schwartze and Tammy Snodgrass will report on issues of interest.

6. **Adjourn**

7. **Informational Agenda**

Contracts signed by the Executive director as amount was under the \$3,000 threshold:

- City of Potosi, MO

April 25, 2017: MRPC Executive Director entered into a contract to perform an asbestos inspection for a CDBG bridge replacement grant, located on Mill St. at Mine Au Creek in the City of Potosi, MO.

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass— solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.