

**DATE:** May 31, 2017  
**TO:** MRPC Board of Commissioners  
**FROM:** Ray Schwartze, Chairman  
**SUBJECT:** Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, June 8, 2017, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... TAC (Large Conference Room)  
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)  
6:00 p.m..... Operations Committee (Large Conference Room - East Side)  
6:00 p.m..... Planning Committee (Large Conference Room – West Side)  
7:00 p.m..... Dinner  
7:30 p.m..... MRPC (Large Conference Room)  
After MRPC meeting..... MRB (Large Conference Room)

### **Agenda**

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – May 11, 2017
- b. Local Review  
None
- c. Statewide Grant Applications  
None

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

d. Contracts

- Ozark Rivers Solid Waste Management District

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for administration services effective July 1, 2017, through June 30, 2018, and for MRPC's chairman and/or executive director to sign any necessary documents.

- Ozark Rivers Solid Waste Management District

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for implementation and project coordination services effective July 1, 2016, through June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.

- MRPC/MCEC Lease Agreement

Approval is requested from the Meramec Regional Planning Commission board to extend the lease rate and the term of the lease of a Cargo Trailer from the Meramec Community Enhancement Corporation for an additional year. All other covenants contained in the original lease, dated September 14, 2010, remain in full force.

- Missouri Coalition for Roadway Safety - MODOT

Permission is requested for MRPC's chairman/executive director to enter into a grant agreement with Missouri coalition for Roadway Safety (MODOT) to continue efforts to promote safe driving July, 1, 2017, through June 30, 2018.

- Gasconade County IDA

Permission is requested for approval of a contract with the Gasconade County IDA for technical assistance for the period July 1, 2016 through June 30, 2017 and for chairman and/or executive director to sign all necessary documents.

- Gasconade Valley Enterprise Zone (GVEZ)

Permission is requested for MRPC's chairman/executive director to sign a contract amendment with GVEZ to continue providing administration and fiscal services July 1, 2017 through June 30, 2018.

- Meramec Regional Emergency Planning Committee

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with MREPC for administrative and technical assistance and for MRPC's chairman and/or executive director to sign any necessary documents.

- Phelps County Floodplain Addendum

Permission is requested for MRPC's chairman and/or executive director to approve and sign an addendum to the Phelps County Floodplain technical assistance contract to cover additional scope or work and expenses for the April 2017 flooding, and for MRPC's chairman and/or executive director to sign any necessary documents.

- Phelps County Floodplain

Permission is requested for MRPC's chairman and/or executive director to approve and sign a Phelps County Floodplain technical assistance contract for the period July

1, 2017, to June 30, 2018, and for MRPC's chairman and/or executive director to sign any necessary documents.

- **City of Meta Floodplain**

Permission is requested for MRPC's chairman and/or executive director to approve and sign a City of Meta Floodplain technical assistance contract for the period July 1, 2017, to June 30, 2018, and for MRPC's chairman and/or executive director to sign any necessary documents.

- **Liberty Garden Apartments, Inc.**

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Liberty Garden Apartments, Inc. for technical assistance for preparation of a Federal Home Loan Bank-Des Moines Renovation Grant and for MRPC's chairman and/or executive director to sign any necessary documents.

**4. Presentation: Dr. Sean Siebert**

Dr. Sean Siebert will review the Rehabilitation to Innovation program and will touch on the school community presentations as well. MCEC, using a DRA workforce grant, contracted with Dr. Siebert to assist with the promotion of Work Keys testing in the emerging worker (student) and with transitioning (unemployed) to ensure that Crawford County became Certified Work Ready by June 30. Dr. Siebert developed the Rehabilitation to Innovation program to focus on inmates in the Crawford County Jail.

**5. Board and Committee Reports:**

a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. Staff will provide a tentative budget for the Annual Dinner and recommend a ticket price to the full board. Award nominations will be reviewed and a recommendation made to the full board on awardees. There is an at-large position to be filled for for-profit for Dent County. Staff will ask members for feedback on developing a strategy to keep our congressional leaders aware and informed on the importance of continued support for a number of federal funding agencies – USDA Rural Development, Delta Regional Authority, Economic Development Administration, HUD-CDBG, etc. Staff will provide an update on legislation of interest that passed or failed during the 2017 legislative session. *Any nominations received for the at-large position will need to be reviewed and presented to the full board for approval.*

b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending May 31, 2017. March Operations Committee minutes will also be presented for approval. MRPC/MRB final budgets for FY17-18 and MRPC/MRDC-RLF and IRP FY 17-18 program budgets will be presented. *Committee vote needed on the financials and May committee minutes.*

- c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. and will hear from various committee members about issues currently affecting the tourism industry as it relates to the CEDS and our region. Shawn Arbogast, MRPC, will provide an update on Mobility Management and the new initiatives being coordinated as a part of the project.

- d. **Housing Advisory Board:** Leo Sanders, chairman

No report will be given.

- e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.

John Casey will report on TAC activities. The TAC will meet at 4 p.m. prior to the MRPC meeting.

- f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC meeting.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report:**

Ray Schwartze and Bonnie Prigge will report on issues of interest.

**6. Adjourn**

**7. Informational Agenda**

**Contracts signed by the Executive director as amount was under the \$3,000 threshold:**

- None

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass— solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.