

DATE: September 6, 2017
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, Sept. 14, 2017, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... Phelps County PHA
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – Aug. 10, 2017
- b. Local Review
None
- c. Statewide Grant Applications
 1. Missouri Department of Natural Resources, Jefferson City, MO
66.433 – State Underground Water Source Protection
Missouri Department of Natural Resources, Missouri Geological Survey
Underground Injection Control Program
Federal: \$145,000
Applicant: \$48,332
Total: \$193,332

2. Missouri Department of Natural Resources, Jefferson City, MO
66.460 – Nonpoint source Implementation Grants
FY2017 319h Nonpoint Source Implementation Grant
Federal: \$1,858,500
Local: \$1,239,000
Other: \$3,717,000
Total: \$6,814,500

3. Missouri Department of Conservation, Jefferson City, MO
10.028 – Wildlife Services
2017 HPAI Cooperative Agreement
Federal: \$10,000
Total: \$10,000

d. State Regional Planning Commission Grant Application

Permission is requested for MRPC to submit the grant application to the Missouri Office of Administration for the State Regional Planning Commission Grant, and authorization is requested for the executive director and/or MRPC's chairman to sign the application. Permission is also requested for the executive director and/or chairman to sign a grant agreement and any related documents should the grant be funded.

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

e. Contracts

- City of Rolla

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with the City of Rolla for technical assistance for construction inspection services and for MRPC's chairman and/or executive director to sign any necessary documents.

f. Appointments

MRPC's approval is requested for two appointments to the Meramec Regional Development Corporation board.

- The Phelps County Commission recommends reappointing James Marcellus and Gary Hicks to each serve an additional three-year term beginning on July 1, 2017 through June 30, 2020.

4. Presentation: The Status of Broadband in Missouri – Janie Dunning, Consultant with Farm Bureau

Janie was formerly Missouri State director for USDA. Most recently Janie has been gathering information on broadband across Missouri and across the country, identifying issues and best practices. Based on Janie's research, Farm Bureau recently convened a workshop forum to discuss broadband in Missouri and how we ensure Missouri businesses and residents have access to affordable, high speed broadband. Janie will update the board on those efforts.

5. Board and Committee Reports:

a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. to discuss progress on the 2017 annual dinner plans. There is an at-large position to be filled for for-profit for Dent County and at-large position representing lending institutions. Staff will discuss legislative issues and the committee will discuss the meeting schedule with state and federal legislative delegations. The committee will review the list of issues submitted by the board. Staff will report on progress so far on sharing information with our legislators on the importance of key funding agencies. *The committee will need to announce that MRPC is looking for donations for the silent auction and for door prizes. Any board` nominations will need to be reviewed by the committee and presented to the board for approval. The committee needs to announce that the prioritization survey on legislative issues will distributed in the next few weeks and encourage board members to participate.*

b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended August 31, 2017. A proposed increase to the IRP loan program loan origination fee will be presented for discussion. Committee members will review a list of state issues drafted by staff. *Committee vote needed on financials and proposed increase for the IRP loan origination fee.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. and will hear from Janey Radford on issues currently affecting small business as it relates to the CEDS and our region. Members will also review the purpose and responsibilities of the committee for the benefit of new committee members. Anne Freand, MRPC, will discuss details for the upcoming retreat and will provide an update on the MRPC's involvement in local planning. The committee will also consider committee chair and vice chair selection with the rotation of committees.

d. **Housing Advisory Board:** Leo Sanders, chairman

Leo Sanders will report on housing activities.

e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.

No report will be given.

f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC meeting.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report:**

Ray Schwartze and Bonnie Prigge will report on issues of interest.

6. Adjourn

7. Informational Agenda

Contracts signed by the Executive Director as amount was under the \$3,000 threshold:

- Gasconade County

August 22, 2017: MRPC Executive Director entered into a contract to perform mold inspection services for the County Court House in Hermann, MO.

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.