

DATE: November 2, 2017
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, Nov. 9, 2017, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... Phelps County PHA
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)
After MRPC meeting..... MRB (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – Oct. 12, 2017
- b. Local Review
None
- c. Statewide Grant Applications
 1. Missouri Department of Natural Resources, Jefferson City, MO
15.250 - Regulation of Surface Coal Mining and Surface Effects of Underground Coal Mining
Regulation of State Coal Mining and Surface
Federal: \$209,302.50
State: \$209,303.50

Total: \$418,606

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

e. Contracts

• Tradebe Treatment and Recycling, LLC

Permission is requested for MRPC's chairman and/or executive director to enter into a one year contract extension with Tradebe Treatment and Recycling LLC, to provide household hazardous waste collection services at two sites, the City of Rolla and the City of St. Robert as part of an ORSWMD funded project and to sign all documents associated with this contract.

4. Special Recognition of Diane Mattison, Family Self-Sufficiency program graduate: Savannah Vandegriffe, MRPC FSS Coordinator

Ms. Vandegriffe will share information on the FSS program and will recognize Diane Mattison, who has successfully completed her FSS contract and escrowed \$17,500, which is now her money.

5. Presentation I: Angela Rolufs, a contractor with Missouri University of Science and Technology, and Pete Karnowski of Burns and McDonald

Ms. Rolufs and Mr. Karnowski will share information on a wood waste study they are conducting on behalf of the Missouri Forest Products Association. The study involves lumber mills across southern Missouri, including some Meramec counties, looking at the amount of sawdust, why it is accumulating and possible solutions/uses for the waste.

Presentation II: Audit Report

Tammy Alsop from Hochschild, Bloom and Company LLP will present a finalized audit report for MRPC and its component units for year ending June 30, 2017, which includes MRPC/MREPC/RLF & IRP. The finalized audit will be presented to the board for approval.

6. Board and Committee Reports:

a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. and will receive an update on the annual dinner and will discuss the Eugene E. Northern award and pre-event promotion of awardees. There is an at-large position to be filled for small business. Staff will discuss legislative issues and the committee will determine which of the top priorities to include in the state report. The committee will need to confirm continuation of the catered lunch at the Capitol and set a date and back-up date. Committee members will review the first draft of the federal issues survey which will be distributed in November. Staff will report on any state and/or federal legislative issues that have occurred since the last board meeting. *Any board nominations will need to be reviewed by the committee*

and presented to the board for approval. The chair will recommend the state priorities to the full board for approval.

b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended Oct. 31, 2017. A proposed personnel policy revision to educational assistance will be presented to committee members. The MRPC/MRB/MREPC/RLF & IRP audit report for the period ending June 30, 2017 will be presented. Committee members will review a list of federal issues drafted by staff. *Committee vote needed on financials, proposed personnel policy change and audit report.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. and will discuss details for the upcoming board retreat. Committee members will review the first draft of the federal issues survey which will be distributed in November. Anne Freand, MRPC, will provide an update on the recent CEDS Advisory Committee held in September and will also review agendas for upcoming meetings.

d. **Housing Advisory Board:** Leo Sanders, chairman

Leo Sanders will report on housing activities.

e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.

No report will be given.

f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

h. **Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge will report on business loan activities.

i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC meeting.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge,
Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report:**

Ray Schwartze and Bonnie Prigge will report on issues of interest.

7. **Adjourn**

8. **Informational Agenda**

Contracts signed by the Executive Director as amount was under the \$3,000 threshold:

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.