

**PHELPS COUNTY PUBLIC HOUSING AGENCY  
HOUSING ADVISORY BOARD MEETING**

**Minutes  
November 9, 2017**

**Call to Order**

Darrell Skiles called the November 9, 2017 meeting of the Phelps County PHA Housing Advisory Board to order at 5:32 p.m. The meeting was held at the Meramec Regional Planning Commission.

**Members Present**

Leo Sanders, Darrell Skiles, Larry Miskel, Ray Schwartze, Randy Verkamp, and Marvin Wright

**Staff Present**

Linda Loughridge, Linda Hollandsworth, Savannah Vandegriffe, Caitlyn Jones and Tammy Rigsby

**Visitors Present**

None

**Approval of Minutes**

Ray Schwartze made a motion to approve the Minutes from the May 11, 2017 meeting. It was seconded by Randy Verkamp. The motion carried.

**PHA Financials**

Linda Loughridge presented the October 31, 2017 financials. Marvin Wright made a motion to approve the financials. It was seconded by Ray Schwartze. The motion carried.

**Utilization of HAP**

Linda Hollandsworth brought the board up to date on the number of families assisted and the amount of housing assistance payments for each of the six counties.

**New Business: Update FSS Action Plan:**

Savannah Vandegriffe updated the board on changes made to the FSS Action Plan. Changes included: Updating program numbers, Re-entry into the FSS program by a previous graduate, Program completion has been clarified with a definition of suitable employment. The PHA expects our graduates to be employed full time in a job that fits their skills, education and job training. The PHA added a section on accommodations for disabled individuals. Ray Schwartze made a motion to approve the changes to the FSS Action Plan. It was seconded by Larry Miskel. The motion carried.

**Adjourned**

Ray Schwartz made a motion to adjourn at 5:56 p.m. It was seconded by Randy Verkamp. The motion carried.

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Darrell Skiles, Chairman

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Marvin Wright, Secretary